



All India Council for Technical Education
(A Statutory body under Ministry of HRD, Govt. of India)
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**APPLICATION FORM
FOR
RUNNING SECOND SHIFT
OF
POLYTECHNIC INSTITUTION
IN
AN EXISTING POLYTECHNIC
INSTITUTION**

IMPORTANT INFORMATION:-

- i. Please read and understand the advertisement no. **AICTE/Legal/11(03)/2008** and respective guidelines for second shift and other relevant details in the approval process handbook
- ii. Please furnish updated, factual and realistically projected information to meet the requirements of legal approval process.
- iii. The information in the application form should be filled up strictly as per the prescribed format. All the annexures should be indexed with page numbers and signed by the authorized signatory of the institution.
- iv. The proposals with incomplete information and short of documents will not be accepted.
- v. Please submit one hard copy and one soft copy of the application

Total no. of pages submitted (including annexures) : 225

APPLICATION FORM FOR RUNNING SECOND SHIFT OF POLYTECHNIC INSTITUTION IN AN EXISTING POLYTECHNIC INSTITUTION

1 (i) Name and Address of the Society / Trust

Name	Sri Mariamman Education, Health & Charitable Trust		
Address	72 Nawab Garden Street, Woraiyur, Tiruchirappalli.		
Pin Code	620 003	STD Code	0431
Reliable Phone No. / Mobile nos.	2762250	Fax No.	---
E-Mail	---	Web site	---

1 (ii) Details regarding background of the Trust/Society, Governing body members, etc.

ENCLOSURE – I (Page No. 28-30)

1 (iii) Whether a Resolution showing the consent of all the members of the Society / Trust for starting the Second Shift of Polytechnic Institution has been passed (a copy of the same is required to be submitted).

Yes

No

ENCLOSURE –II (Page No. 31-32)

2 Name and Address (AICTE approved permanent location) of the Existing Polytechnic Institution (as approved by AICTE) in which second shift of Polytechnic Institution has been proposed

File No with date of first approval : F.NO.2-15/BIII/RC(M)/93/18840 Dated 15.03.1994	
Name	SRINIVASA POLYTECHNIC COLLEGE
Village	Srinivasa Nagar, Kalamavur Post
Taluka	Kulathur
District	Pudukkottai
Pin Code	622 502
State	Tamilnadu
STD Code / Phone & Mobile nos	04339 – 262271
Fax No. / E-mail	04339 – 263273 / spt_363@rediffmail.com
Nearest Rly Station	Tiruchirappalli Junction
Nearest Airport	Tiruchirappalli
Web site	www.srinivasapolytechnic.ac.in

3. (a) Information on Establishment of the Institution *(The scheme of running second shift of Polytechnic Institution in an existing Polytechnic Institution is applicable to all AICTE approved Polytechnic Institutions with at least 2 years standing)*

- i) Year of Establishment 1985-1986
- ii) Date on which first approval was accorded by the Council 15.03.1994
- iii) Year of Commencement of the first batch 1985
- iv) Details of Last extension letter with year of approval F.NO.TN.89-169/DIP/2008/7984
Dated 09 JUNE 2008
- v) No. of years standing **24 Years**
- vi) Eligibility for running second shift of Polytechnic as per standing of the institution :-
Eligible Not Eligible

4. Proposed time table for running proposed Polytechnic Institution in existing Polytechnic Institution (as per AICTE norms the timings for 1st shift would be 7 am to 1.30 pm and 2nd shift would be 2 pm to 8.30 pm):-

Sr. No.	Courses	Proposed Timing	
		1 st Shift	2 nd Shift
1.	Humanities & Sciences and Basic Engg.	7 am TO 1.30 pm	2 pm TO 8.30 pm
2.	Diploma in Mechanical Engg.	7 am TO 1.30 pm	2 pm TO 8.30 pm
3.	Diploma in Electronics & Communication Engg.	7 am TO 1.30 pm	2 pm TO 8.30 pm
4.	Diploma in Electrical & Electronics Engg.	7 am TO 1.30 pm	2 pm TO 8.30 pm
5.	Diploma in Computer Engg.	7 am TO 1.30 pm	--
6.	Diploma in Information Technology	7 am TO 1.30 pm	--
7.	Diploma in Instrumentation & Control Engg.	7 am TO 1.30 pm	--

5. Whether a copy of the proposal for running Second Shift of Polytechnic Institution in existing Polytechnic Institution has been submitted to the concerned State Govt.

Yes No

ENCLOSURE – III (Page No. 33-34)

6. (i) AICTE approved existing course(s) of study during academic year 2008-2009

	Courses	1 st Year of approval by AICTE (give approval ref. no. & date)	Sanctioned intake	Status of Accreditation (Validity period)
Diploma (FT)	MECHANICAL ENGG.	F.NO.2-15/BIII/RC(M)/93/18 840 Dated 15.03.1994	120	--
"	ELECTRONICS & COMMUNICATION ENGG.	F.NO.2-15/BIII/RC(M)/93/18 840 Dated 15.03.1994	60	--
"	COMPUTER ENGG.	F.NO.2-15/BIII/RC(M)/93/18 840 Dated 15.03.1994	60	--
"	INSTRUMENTATION & CONTROL ENGG.	F.NO.730-52-105/RC/94 Dated 17/11/1994	30	--
"	ELECTRICAL & ELECTRONICS ENGG.	F.NO.130-52-105(E)/ET/97 Dated 29 th AUGUST 1997	120	--
"	INFORMATION TECHNOLOGY	F.NO.730-52-106(E)/ET/97 Dated 23/08/2001	30	--

FT: Full Time, PT: Part Time

6. (ii) The proposed courses for the running second shift of the proposed Polytechnic Institution in the existing Polytechnic institution (The second shift shall be allowed normally in those branches which are already in existence in the Institution for at least two years and intake in the second shift shall be allowed within the range of 120-300)

Name of the Course	Year of First approval	Existing intake in the existing Polytechnic institution	Proposed intake in the second shift of Polytechnic Institution
MECHANICAL ENGINEERING	F.NO.2-15/BIII/RC(M)/93/18840 Dated 15.03.1994	120	120
ELECTRONICS AND COMMUNICATION ENGINEERING	F.NO.2-15/BIII/RC(M)/93/18840 Dated 15.03.1994	60	60
ELECTRICAL AND ELECTRONICS ENGINEERING	F.NO.130-52-105(E)/ET/97 Dated 29 th AUGUST 1997	120	120

7. Information regarding Mandatory Disclosure:

- a) Whether the Mandatory Disclosure is hoisted on the institution's website: Yes No
- b) If yes, web-site address on which Mandatory Disclosure is available: www.srinivasapolytechnic.ac.in
- c) Whether the faculty information provided in the Mandatory Disclosure is same as being submitted in the Compliance Report. Yes No
- d) Whether the information provided in the Mandatory Disclosure is being regularly updated. Yes No , Date on which the Mandatory Disclosure was last updated: 22/12/2008

8 (i) Name, Designation, Qualification & Experience of the Head of the existing Polytechnic Institution (*Principal / Director*) in which second shift of Polytechnic Institution has been proposed

Name	Prof.P.VASUDEVAN					
Designation PRINCIPAL	Date of Birth: (Age) 03.06.1961 (47 Years)	Highest Degree M.E. & Ph.D (doing)	Specialization COMPUTER SCIENCE & ENGG.	Total Experience (Years)		
				Teaching	Research Industrial	Academic Administration
				21	--	8 Years as Principal of this Polytechnic College
Mobile No. 094435 59408	STD Code 04339	PAN No.	AAEPV3545M			
Fax No. 04339-263273	Phone No. (O) 04339 - 262271	Date of relieving from last Job: 20/03/2000				
E-Mail kkp_vasudevan@yahoo mail.com	Phone No.(R) 0431 - 2768553	Date of joining the institution: 21/03/2000				

8 (ii) Name, Designation, Qualification & Experience of the Vice-Principal for the proposed second shift of the Polytechnic Institution (*One Vice-Principal at the level of HOD or a Senior lecturer with five years experience shall be appointed/identified for the second shift*)

Name	Prof.S.RAJENDRAN					
Designation Vice-Principal	Date of Birth: (Age) 10.06.1969 (39 Years)	Highest Degree M.E	Specialization POWER SYSTEMS	Total Experience (Years)		
				Teaching	Research Industrial	Academic Administration
				15	--	6 Years as HOD in Engg. College
Mobile No. 094431 35702	STD Code 04339	PAN No.	AFGPR0817K			
Fax No. 04339 - 263273	Phone No. (O) 04339 - 262271	Date of relieving from last Job: 15/12/2008				
E-Mail subbiahrajendran@rediff mail.com	Phone No.(R) 094431 35702	Date of joining the institution: 18/12/2008				

ENCLOSURE – IV (Page No. 35-36)

9. Type of Technical Institution (Tick ✓ whichever is applicable)

- i) University Dept./Constituent College of University/Deemed to be University
- ii) Central / State Government
- iii) Government Aided
- iv) Self-Financing (Minority)
- v) Self-Financing (Non-Minority)
- vi) Any other (Please specify)

10. Whether there is any change of Name of the Society / Trust/ Institution and Location of the Institution after AICTE approval? If yes, enclose details

- i) Whether the name of the Society has been changed Yes No
If yes, give details
- ii) Whether the composition of the Society has been changed Yes No
If yes, give details
- iii) Whether the name of the Institution has been changed Yes No
If yes, give details
- iv) Whether the Institution is functioning at temporary site Yes No
If yes, give details
- v) Whether the Institution has changed its permanent location Yes No
If yes, give details

11. (i) Whether there is any Court Case filed by the Institution against AICTE or State Government which is in progress? Yes No

If yes, is the case still continuing Yes No

Furnish details of the case (Name of the Court, Writ Petition No., Subject Matter, Latest Status i.e. any interim order if continuing or final judgment if disposed off)

- NIL-

11. (ii) Whether there is any case of Malpractice / Complaint on account of non-submission of compliance within the cut-off-date, making excess admissions etc. and penalty thereof against the Institution ? if yes, provide details

- NIL-

12. Name and Address of the Affiliating Body (for example Director of Technical Education/ State Board of Technical Education)

Name	COMMISSIONER OF TECHNICAL EDUCATION		
Address	DIRECTORATE OF TECHNICAL EDUCATION GUINDY, CHENNAI.		
Pin Code	600 025.	Period of approval of Affiliation	--
STD Code	044	Phone No. (Head of Affiliating body)	22351018
Fax No. (Head of Affiliating body)	--	E-Mail/ Web site	www.tndte.com

13. Whether any excess admissions over and above the sanctioned strength are made ? If yes, give details.

S. No.	Courses	AICTE Sanctioned Intake 2008-2009	Actual Admissions	No. of Excess Admissions	Reasons
1.	MECHANICAL ENGG.	120	120	NIL	--
2.	ELECTRONICS & COMMUNICATION ENGG.	60	60	NIL	--
3.	COMPUTER ENGG.	60	60	NIL	--
4.	INSTRUMENTATION & CONTROL ENGG.	30	24	NIL	--
5.	ELECTRICAL & ELECTRONICS ENGG.	120	116	NIL	--
6.	INFORMATION TECHNOLOGY	30	30	NIL	--

14. (i) Whether the Institution is sharing its facilities / premises with any other Institution or running any unapproved Programmes?

If yes, give details.

Yes

No

A. Name of the other Institutions, which are sharing the facilities

-NIL-

B. AICTE Unapproved course(s) running in the institute premises, its duration and intake

S. No.	Courses	Recognizing Authority (If any)	Affiliating Body (If any)	Degree / Diploma / Certificate	Duration (Years)	Sanctioned Intake	Actual Admissions during 2008-09
--	--	--	--	--	--	--	--
TOTAL						--	--

14 (ii) Whether admissions under PIO / Foreign Nationals quota has been approved for your institution by the AICTE? If yes, give details.

S. No.	Courses	Sanctioned Intake 2008-2009	Actual Admissions
--	--	--	--

15. Status of Compliance of Specific Conditions / Deficiencies Communicated in the Last Approval/Extension of Approval by AICTE/Affiliating Body .

LETTER NO.F.NO.TN-89-169/DIP/2008/7984 DATED 09.06.2008

S.No.	Deficiencies Communicated / Specific Conditions	Compliance Status
1.	Computer shortage of 61 Nos.	We have since purchased 65 PIV systems.
2.	Shortage of 4302 Library books	We have since procured 4500 volumes of books this year.
3.	Staff Shortage 2 Nos.	Sufficient No. of Faculty members have since been recruited and the shortfall made good and the present staff : student ratio is 1:20

ENCLOSURE – V (Page No. 37-39)

16. (a) Faculty Position for the existing programme(s) (Programme-wise)

Name of the Programme Diploma	Total Sanctioned Intake	Total number of Faculty required as per norms	Details of Faculty Available							Nature of Appointment	
			Head of the Department		Senior Lecturer		Lecturers	Total	Others/visiting faculty	Total number of faculty Permanent & Approved by University	Total number of faculty on adhoc Basis
			Ph. D.	Non Ph.D	Ph. D.	Non Ph.D					
1	2	3	4	5	6	7	8	9	10	11	12
HUMANITIES/ SCIENCES & BASIC ENGG.	420	21	--	4	--	--	17	21	--	21	--
MECHANICAL ENGG.	240	12	--	1	--	2	9	12	--	12	--
ELECTRONICS & COMMUNICATION ENGG.	120	6	--	1	--	--	5	6	--	6	--
COMPUTER ENGG.	120	6	--	1	--	1	4	6	--	6	--
INSTRUMENTATION & CONTROL ENGG.	60	3	--	1	--	--	2	3	--	3	--
ELECTRICAL & ELECTRONICS ENGG.	240	12	--	1	--	3	8	12	--	12	--
INFORMATION TECHNOLOGY	60	3	--	1	--	--	2	3	--	3	--

***NOTE: The institution should clearly give information about the faculty in each approved course(s) separately without any ambiguity .**

16.(b) The details of the Full Time Teaching Faculty exclusively appointed and working for the AICTE approved programme as under:

Name of the Course	S. No.	Name (s) of the Teaching Faculty	Designation	Qualifications with field of specialization with class / division of passing			Date of Birth	Experience a) Teaching b) Industry c) Research			Date of Joining the Institution	Scale, Basic & gross salary (Rs.)	PAN No.	P.F. A/c No.
				UG	PG	Doct orate		a	b	c				
Humanities & Sciences	1.	A.PEARLIN SYNTHIA	HOD / ENGLISH	B.A (ENG) / I	M.A (ENG) / I & M.Phil DIST.	--	13/06/1982	4	--	--	27/08/07	9020 8000-275-13500	--	TN/ 27006 / TN/ 27006 /528
"	2.	S.JEYAKUMAR	LECTURER	B.Sc / I	M.A (ENG) / I & M.Phil	--	09/07/1965	1	--	--	21/09/07	10979 8000-275-13500	AFC PJ66 55F	534
"	3.	M.NALINI	LECTURER	B.A (ENG) / I	M.A (ENG) / I & M.Phil / DIST.	--	12/06/1984	1	--	--	15/07/08	8000 Consolidated	--	592

"	4.	G.MALA	LECTURER	B.A (ENG)	M.A (ENG) / I	--	21/06/1977	1	--	--	15/12/08	8000 Consolidated	--	290
"	5.	P.VAIRAMANI	HOD / MATHS	B.Sc (MATHS) / I	M.Sc (MAT) / I	--	30/07/1977	6	--	--	12/07/06	9325 8000-275- 13500	AHI PV5 606 N	470
"	6.	R.SAYEELAKSHMI	LECTURER	B.Sc (MATHS) / I	M.Sc (MAT) / I & M.Phil / I	--	20/03/1974	7	--	--	12/12/07	9020 8000-275- 13500	--	539
"	7.	R.KARTHIK	LECTURER	B.Sc (MATHS) / I	M.Sc (MAT) / I & M.Phil / I	--	02/04/1982	4	--	--	23/06/08	8000 Consolidated	--	577
"	8.	S.RENGARAJ	LECTURER	B.Sc (MATHS) / DIST.	M.Sc (MAT) / DIST. & M.Phil / DIST.	--	08/03/1982	4	--	--	30/06/08	8000 Consolidated	--	583
"	9.	N.KAVITHA	HOD / PHYSICS	B.Sc (PHY) / I	M.Sc (PHY) / I	--	05/05/1975	7	--	--	27/08/07	9020 8000-275- 13500	--	527
"	10	S.VIJAYALAKSHMI	LECTURER	B.Sc (PHY) / I	M.Sc (PHY) / I & M.Phil / I	--	02/04/1979	1	--	--	23/06/08	8000 Consolidated	--	575
"	11	PRUDENCE ELIZABETH SANVELLE	HOD/ CHEMISTRY	B.Sc (CHE)/ DIST.	M.Sc (CHE) / I & M.Phil / DIST.	--	02.09.1978	1	--	--	09/08/07	9020 8000-275- 13500	--	525
"	12	G.AMUTHA VALLI	LECTURER	B.Sc (CHE) / I	M.Sc (CHE) / I	--	04/11/1959	2	22	--	27/08/07	9020 8000-275- 13500	--	526
"	13	N.RAVIKUMAR	LECTURER	B.Sc (CHE)	M.Sc (CHE)	--		--	--	--	08/12/08	8000 Consolidated	--	179
"	14	L.SHAkti	LECTURER	B.Sc / DIST.	M.Sc (IT) / DIST.	--	11/09/1984	1	--	--	05/06/08	8000 Consolidated	--	562
Basic Engg.	15	N.THAIVAKUMAR	LECTURER	B.E (CSE)	--	--	07/09/1979	1	--	--	05/06/08	8000 Consolidated	--	561
"	16	D.POONGADEVI	LECTURER	B.E (E&I) / I	--	--	18/12/1984	--	--	--	04/06/08	8000 Consolidated	--	560
"	17	M.VINOTHKUMAR	LECTURER	AMIE (ECE)	--	--	16/05/1982	--	--	--	05/11/08	9020 8000-275- 13500	AFN PV0 078 B	301
"	18	J.BHUVANESWARI	LECTURER	B.E (ICE) / I	--	--	10/05/1987	--	--	--	24/12/08	8000 Consolidated	--	--
"	19	P.L.NACHIAMMAI	LECTURER	A.M.I.E (ECE)	--	--	18/08/1973	--	--	--	08/12/08	8000 Consolidated	--	388
"	20	B.ANAND	LECTURER	B.E (ECE) / I	--	--	02/07/1982	--	--	--	08/12/08	8000 Consolidated	--	535
"	21	B.VENKATESAN	LECTURER	B.E (ECE) / I	--	--	25/12/1985	--	--	--	18/06/08	8000 Consolidated	--	570
MECH	1.	A.UTHIRAPATHI	HOD / SENIOR LECTURER	B.E. (MECH) / I	M.E (MANU)	--	03/01/1971	11	1	--	10/12/01	12860 10000- 325-15200	--	323
"	2.	B.KAVITHA	SENIOR LECTURER	B.E. (MECH) / I	M.E (MANU)	--	04/06/1980	4	3	--	13/06/05	10260 10000- 325-15200	--	428
"	3.	K.JOHN MILTON RAJ	SENIOR LECTURER	B.E. (MECH) / I	--	--	20/02/1982	4	3	--	14/08/05	10260 10000- 325-15200	--	432

"	4.	M.GANESH KARTHIKEYAN	LECTURER	B.E. (MECH)/ DIST.	--	--	04/06/1984	3	--	--	17/01/06	9325 8000-275-13500	--	441
"	5.	P.ARULVEL	LECTURER	B.E. (MECH)/ I	$\overline{M.E}$ (THER)	--	14/11/1984	2	--	--	07/08/06	9325 8000-275-13500	--	472
"	6.	A.SIRAJUDEEN	LECTURER	B.E. (MECH)/ I	--	--	09/03/1979	2	4	--	07/08/06	9325 8000-275-13500	--	473
"	7.	D.GUNASEKAR	LECTURER	B.E. (MECH)/ I	--	--	16/10/1982	3	--	--	18/12/06	9020 8000-275-13500	--	489
"	8.	A.AKBAR ALI	LECTURER	B.E. (MECH)/ I	--	--	29/05/1977	3	3	--	13/12/07	9020 8000-275-13500	--	540
"	9.	R.S.PRAKASH	LECTURER	B.E. (MECH)/	--	--	23/07/1979	1	3	--	23/01/08	9020 8000-275-13500	--	549
"	10	B.PRAKASH	LECTURER	B.E. (MECH)/	--	--	02/07/1976	--	5	--	16/06/08	9020 8000-275-13500	--	567
"	11	K.ABBAI	LECTURER	B.E. (MECH)/ I	--	--	16/08/1952	--	35	--	18/06/08	9020 8000-275-13500	--	571
"	12	R.SAMINATHAN	LECTURER	B.E (MECH)	--	--	22/05/1985	--	--	--	03/07/08	8000 Consolidated	--	585
ECE	1.	G.S.KAVITHA	HOD / SENIOR LECTURER	B.E (ECE) / I	--	--	30/05/1976	9	--	--	08/06/05	10260 10000-325-15200	--	423
"	2.	R.SIVASANKARI	LECTURER	B.E (ECE) / I	--	--	14/06/1983	2	--	--	02/01/07	9020 8000-275-13500	--	490
"	3.	P.RAJALAKSHMI	LECTURER	B.E (ECE) / I	--	--	19/05/1966	2	2	--	03/12/07	9020 8000-275-13500	--	536
"	4.	D.REKHA	LECTURER	B.E (ECE) / I	--	--	13/06/1981	4	--	--	05/12/07	9020 8000-275-13500	--	538
"	5.	S.SHARMILA	LECTURER	B.E (ECE) / I	--	--	11/05/1986	1	--	--	05/12/07	9020 8000-275-13500	--	537
"	6.	A.SHANMUGHA SUNDARAM	LECTURER	B.E (ECE) / I	$\overline{M.E}$	--	02/07/1975	--	4	--	11/06/08	9020 8000-275-13500	--	565
CE	1.	I.GNANAPRAGAS AM	HOD / SENIOR LECTURER	B.Sc	M.Sc & PGDCA	--	10/07/1966	12	--	--	01/07/97	15338 10000-325-15200	--	47
"	2.	T.AKILA	SENIOR LECTURER	B.Sc	MCA / I	--	14/11/1978	8	--	--	25/08/00	13583 10000-325-15200	--	302
"	3.	N.RAJALAKSHMI	LECTURER	B.Tech (IT) / I	--	--	20/05/1984	1	--	--	14/06/07	9020 8000-275-13500	--	507
"	4.	N.PRIYA	LECTURER	BCA / DIST.	MCA / I	--	03/04/1980	1	--	--	01/08/07	9325 8000-275-13500	--	524
"	5.	S.KAVIDHASAN	LECTURER	B.Sc (CS)	MCA & M.Phil	--	23/04/1981	1	--	--	21/01/08	9020 8000-275-13500	--	546
"	6.	S.MOHAMED YUSUFF	LECTURER	B.E (CSE)	--	--	19/07/1982	1	--	--	03/06/08	8000 Consolidated	--	559
ICE	1.	R.LATHA	HOD / SENIOR LECTURER	B.E (E&I) / I	--	--	30/06/1978	7	--	--	10/12/01	12860 10000-325-15200	ABX PL3 086 D	325
"	2.	A.BHUVANESWARI	LECTURER	B.E (E&I) / I	MBA / I & $\overline{M.E}$	--	03/05/1983	3	--	--	09/06/05	9631 8000-275-13500	--	425
"	3.	P.RAMYA	LECTURER	B.E (E&I) / I	--	--	21/02/1984	2	--	--	09/01/06	10732 8000-275-13500	--	656
EEE	1.	PL.SOMASUNDAR AM	HOD/ SENIOR LECTURER	B.E (EEE) / I	$\overline{M.E}$	--	13/06/1979	7	--	--	14/12/01	12860 10000-325-15200	AVX PS5 987 N	326

"	2.	S.VIMALA	SENIOR LECTURER	B.E (EEE) / DIST.	--	--	15/06/1980	6	--	--	09/06/04	10560 10000-325-15200	--	384
"	3.	S.AMBIGAI PRIYA	SENIOR LECTURER	B.E (EEE) / DIST.	MBA (HR) / I	--	22/07/1983	4	--	--	06/12/04	10560 10000-325-15200	--	413
"	4.	T.SARAVANAN	LECTURER	B.E (EEE) / I	M.E	--	07/01/1980	4	--	--	11/07/05	9631 8000-275-13500	--	431
"	5.	M.AROCKIASAMY	LECTURER	B.E (EEE) / I	--	--	15/10/1982	2	--	--	08/12/06	9020 8000-275-13500	--	486
"	6.	V.SRIVIDHYA	LECTURER	B.E (EEE) / I	--	--	28.12.1981	1	--	--	11/06/07	9020 8000-275-13500	--	506
"	7.	S.KULANDAIRAJ	LECTURER	B.E (EEE)	--	--	05/06/1955	1	25	--	20/12/07	9020 8000-275-13500	--	542
"	8.	B.GUL MOHAMED	SENIOR LECTURER	B.E (EEE)	--	--	07/09/1949	--	28	--	24/03/08	11000 10000-325-15200	--	790
"	9.	O.RAJAGUNASEKARAN	LECTURER	AMIE (EEE)	--	--	22/06/1980	--	--	--	02/06/08	9020 8000-275-13500	--	558
"	10	T.MOHANAPRIYA	LECTURER	B.E (EEE) / I	--	--	31/07/1984	--	--	--	16/06/08	8000 Consolidated	--	569
"	11	P.MANIMEKALAI	LECTURER	B.E (EEE) / I	--	--	21/11/1979	--	--	--	16/06/08	8000 Consolidated	--	568
"	12	R.RUBANANTH	LECTURER	B.E (EEE) / I	--	--	15/08/1984	--	--	--	10/09/08	8000 Consolidated	--	607
IT	1.	M.FLORAMARY	HOD / SENIOR LECTURER	B.E (CSE) / I	--	--	24/01/1967	11	--	--	02/07/97	15338 10000-325-15200	--	107
"	2.	B.JEYANTHI	LECTURER	B.Sc	MCA / I	--	30/04/1967	3	--	--	20/02/06	11616 8000-275-13500	--	442
"	3.	V.R.MADHAVAN	LECTURER		M.Sc (SOFT) / I	--	24/12/1983	1	--	--	07/09/07	9020 8000-275-13500	--	532
Physical Education	1.	G.MURALI	PHYSICAL DIRECTOR		M.P.Ed	--	30/06/1982	1	--	--	28/08/08	8000 Consolidated	--	--

Important Note:

1. The institution is required to submit:

- i. A statement signed by each faculty member stating that he / she has been appointed and is working exclusively for the AICTE approved programme in the institution.**

ENCLOSURE –VI (Page No. 40-104)

- ii. An affidavit from the Chairman of the Trust / Society / Director of the institution stating that faculty members mentioned in the section 16 of the Application Form are exclusively teaching for the AICTE approved programme / institution.**

ENCLOSURE –VII (Page No. 105-106)

2. The faculty in Humanities & Sciences / General subjects should be specifically mentioned.

16. (c) Information about stability of all the Faculty appointed and continuing during last three years (separately for each Programme).

S. No.	Programme	Faculty level	Period of appointment				Total
			Less than 6 Months	between 6 Months & 1 year	between 2 & 3 years	More than 3 years	
	Humanities & Sciences	HOD	--	--	4	--	4
		Sr. Lecturer	--	--	--	--	--
		Lecturers	9	5	3	--	17
		Others, if any	--	--	--	--	--
	Sub total		--	--	--	--	21
	MECHANICAL ENGG.	HOD	--	--	--	1	1
		Sr. Lecturer	--	--	--	2	2
		Lecturers	1	3	5	--	9
		Others, if any	--	--	--	--	--
	Sub total		--	--	--	--	12
	ELECTRONICS & COMMUNICATION ENGG.	HOD	--	--	--	1	1
		Sr. Lecturer	--	--	--	--	--
		Lecturers	--	1	4	--	5
		Others, if any	--	--	--	--	--
	Sub total		--	--	--	--	6
	COMPUTER ENGG.	HOD	--	--	--	1	1
		Sr. Lecturer	--	--	--	1	1
		Lecturers	--	2	2	--	4
		Others, if any	--	--	--	--	--
	Sub total		--	--	--	--	6
	INSTRUMENTATION & CONTROL ENGG.	HOD	--	--	--	1	1
		Sr. Lecturer	--	--	--	--	--
		Lecturers	--	--	1	1	2
		Others, if any	--	--	--	--	--
	Sub total		--	--	--	--	3
	ELECTRICAL & ELECTRONICS ENGG.	HOD	--	--	--	1	1
		Sr. Lecturer	--	1	--	2	3
		Lecturers	1	3	3	1	8
		Others, if any	--	--	--	--	--
	Sub total		--	--	--	--	12
	INFORMATION TECHNOLOGY	HOD	--	--	--	1	1
		Sr. Lecturer	--	--	--	--	--
		Lecturers	--	--	2	--	2
		Others, if any	--	--	--	--	--
	Sub total		--	--	--	--	3

16 (d) i). Mode of selection of faculty and staff:

As regards the recruitment of faculty, advertisement will be published in leading Newspapers. Based on educational Qualifications, aptitude and performance in the interview selection of staff will be finalised by the appointment committee. During the course of interview, the candidates would be required to take classes in the relevant subjects.

The in-depth knowledge of the candidates, the way of presentation and the mannerism would be observed by the selection committee members.

The candidates would be asked several questions in the subject by the experts and their replies would be properly assessed.

The selection of candidates would be finalised purely based on merits of the candidates.

ii). Name of the newspapers in which advertisements are placed and their circulation status (Local/State/National) -

- | | |
|---------------------------|-----------------|
| 1. The Hindu | – State Edition |
| 2. The New Indian Express | – State Edition |
| 3. Dinamani (Tamil) | – Local Edition |

iii). Constitution of the selection committee

1. Chairman of the Trust
2. Trust board member
3. Chief Executive
4. Principal / Mookambigai College of Engineering
5. Principal / Srinivasa Polytechnic College
6. HOD of the Department / (Expert in particular branch)

16 (e) The additional faculty appointed/identified for running Second Shift of Polytechnic Institution in existing Polytechnic institution (The existing teaching staff may be paid 50% of the Basic Pay + DA for additional work of the second shift)

Name of the Course	Sl	Name (s) of the Teaching Faculty	Designation	Qualifications with field of specialization with class/division of passing			Date of Birth	Experience a) Teaching b) Industry c) Research			Category of appointment of additional faculty for second shift*	Scale, Basic & Gross Salary
				UG	PG	Doct orate		a	b	c		
Humanities / Sciences & Basic Engg.	1.	V.UMAMAHESWARI	LECTURER	B.A (ENG)	M.A (ENG) / I	--	18/08/1967	1	--	--	Category-I	8000 Consolidated
"	2.	P.BALASOWANDARI	LECTURER	B.Sc (MAT) / I	M.Sc (MAT) / I & M.Phil / DIST.	--	24/05/1982	1	--	--	"	8000 Consolidated
"	3.	V.NAGAPRIYA	LECTURER	B.Sc (PHY) / DISTIN.	M.Sc (PHY) / DIST. & M.Phil (DIST.	--	29/06/1985	--	--	--	"	8000 Consolidated
"	4.	M.KANNAN	LECTURER	B.Sc (CHEM) / I	M.Sc (BIO CHEM) / I	--	01/07/1983	--	--	--	"	8000 Consolidated
"	5.	ML.BRINDHA SHINEY	LECTURER		M.E	--	21/05/1983	--	--	--	"	8000 Consolidated
"	6.	K.GNANAKUMAR	LECTURER	B.E (EEE) / I	--	--	14/03/1981	--	--	--	"	8000 Consolidated
"	7.	N.YESODHADEVI	LECTURER	B.E (EEE) / I	--	--	10/09/1980	--	--	--	"	8000 Consolidated
"	8.	A.PEARLIN SYNTHIA	HOD / ENGLISH	B.A (ENG) / I	M.A (ENG) / I & M.Phil / DIST.	--	13/06/1982	4	--	--	Category-II	9020 8000-275-13500
"	9.	P.VAIRAMANI	HOD / MATHS	B.Sc (MAT) / I	M.Sc (MAT) / I	--	30/07/1977	6	--	--	"	9325 8000-275-13500
"	10	N.KAVITHA	HOD / PHYSICS	B.Sc (PHY) / I	M.Sc (PHY) / I	--	05/05/1975	7	--	--	"	9020 8000-275-13500
"	11	PRUDENCE ELIZABETH SANVELLE	HOD/ CHEMISTRY	B.SC (CHE) / DIST.	M.Sc (CHE) / I & M.Phil / DIST.	--	02/09/1978	1	--	--	"	9020 8000-275-13500
"	12	M.G.SOMASUNDARA MOORTHY	LECTURER / MATHS	B.Sc (MAT) / I	M.Sc (MAT) / I & M.Phil / I	--	01/05/1972	11	--	--	Category-III	17744 8000-275-13500
"	13	V.SARAVANAN	LECTURER / PHYSICS	B.Sc (PHY) / I	M.Sc (PHY) / I	--	07/07/1964	7	--	--	"	11146 8000-275-13500
"	14	P.CHINNAMUTHU SRINIVASAN	SENIOR LECTURER / MECH	B.E (MECH) / I	M.E (CAD/CAM) I	--	11/06/1966	11	--	--	"	16647 10000-325-13500
"	15	K.SENTHAMARAI	SENIOR LECTURER / MECH	B.E (MECH) / I	M.E (MANU) / I	--	07/06/1974	11	--	--	"	16647 10000-325-13500

Note* The additional faculty for the second shift is required to be arranged in the following categories:

Category-I: At least 50% additional faculty shall be appointed for second shift.

Category-II: Remaining 25% faculty shall be utilized from the existing first year faculty.

Category-III: 25% visiting faculty shall be engaged

ENCLOSURE – VIII (Page No. 107-168)

16 (f) The details of Technical & Administrative staff [(at least 50% additional staff shall be appointed for second shift and 50% existing staff of the first shift may be utilized). The existing staff (Non teaching) may be paid 50% of the Basic Pay + DA for additional work of the second shift)] as under:

S. No	Category of Staff	No. of Staff	
		For existing Institution	For second shift of Polytechnic Institution (Appointed)
1.	Technical Supporting Staff		
	a. Librarian	1	--
	b. Programmer	1	1
	c. System Analyst	1	1
	d. Assistant Librarian	--	1
	e. Workshop Technician	3	3
	f. Laboratory Assistant	3	3
	g. Workshop Attendant	5	5
	h. Others (Computer Lab in-charge, Lab Attendant etc)	10	10
2.	Administrative Staff		
	a) Administrative Officer	1	--
	b) Account Officer/ Assistant Account Officer	3	2
	c) Clerks	3	2
	d) Others	4	3

17. **Strengths & Weaknesses of the existing Polytechnic institution in terms of Teaching Methodology/Transaction of Syllabus /Innovations /best practices (if any)/ industrial project / Industrial consultancy / research taken up for industry and grant received thereof and any award/appreciation/ recognition accomplished.**

Strengths

- **The institution**, established in 1985, has now a standing of 24 fruitful years with an unblemished track record. Majority of the alumni is well-placed in reputed organizations in India and overseas and a few of them flourishing entrepreneurs.
- **The Management**, sound in finance and pragmatic in performance, has at its helm an enterprising Chairman, who has long years of experience in administering different educational institutions in an exemplary manner.
- **The faculty**, dynamic and dedicated, is a truly motivated lot as adequate remuneration ample academic freedom and opportunities for decision-making are provided to them.
- **The academic programmes** are well-planned, regularly monitored and evaluated at regular intervals. Aberrations or deviation are analysed and rectified in time for the continual improvement of the overall institutional performance.
- **The students** are encouraged to organize technical exhibitions, Paper Presentation , technical quiz & general quiz which enable them to translate the theoretical and conceptual inputs into practical and analytical skills in designing and developing real-life systems, a means to augment their employability.
- **Industrial projects** are pursued by students in the final year stage for getting themselves exposed to industrial ambience, acquainting with problem-identification and solving, report- writing and presentation, career-selection and planning etc.

Weakness

- The campus, being situated in one of the most socially and educationally backward districts of Tamil Nadu, the institution has to necessarily admit students hailing from economically weaker sections and academically mediocre background. Such students are observed to be slow-starters who struggle to cope with the studies, culminating in poor examination results in the initial periods.
- Scarcity of experienced senior faculty and frequent changes in the staff structure due to the unprecedented growth in career openings in industries tend to adversely affect the academics.

18. Students performance (last 3 years)

S.No	Course	Year (APRIL)	Sanctioned Intake	Students Admitted	Students Passed out in first attempt	% of Students passed in first attempt	% of Students passing out with Distinction	% of Students with 1st Division	% of Students with IInd Division
1.	Mechanical Engg.	2006	108	101	79	78.22	33.66	44.55	--
2.	Electrical & Electronics Engg.	2006	108	99	81	81.82	37.37	44.44	--
3.	Electronics & Communication Engg.	2006	72	68	55	80.88	35.29	44.12	1.47
4.	Instrumentation & Control Engg.	2006	36	33	28	84.85	36.36	48.48	--
5.	Information Technology	2006	36	16	13	81.25	25	56.25	--
6.	Computer Engg.	2006	36	33	28	84.85	39.39	45.45	--
7.	Mechanical Engg.	2007	108	106	85	80.19	30.19	49.06	0.94
8.	Electrical & Electronics Engg.	2007	108	107	82	76.64	26.17	50.47	--
9.	Electronics & Communication Engg.	2007	72	70	55	78.57	30	48.57	--
10.	Instrumentation & Control Engg.	2007	36	15	13	86.67	26.67	60	--
11.	Information Technology	2007	36	26	23	88.46	30.77	57.69	--
12.	Computer Engg.	2007	36	33	26	78.79	27.27	51.52	--
13.	Mechanical Engg.	2008	108	108	90	83.33	35.19	48.15	--
14.	Electrical & Electronics Engg.	2008	108	107	87	81.31	33.64	46.73	0.93
15.	Electronics & Communication Engg.	2008	72	68	61	89.71	32.35	58.82	--
16.	Instrumentation & Control Engg.	2008	36	35	28	80	31.43	48.57	--
17.	Information Technology	2008	36	35	27	77.14	22.86	54.29	--
18.	Computer Engg.	2008	36	33	26	78.78	27.27	51.51	--

NOTE: Average result of two Semesters in case of Semester system

19 (i) Total no. of students placed by the Institution through its Placement Cell (Discipline wise)

Year	Discipline	Total no. of students passed out (last 3 years)	Total no. of students selected through placement cell (last 3 years)	Total no. of students joined
2006	Mechanical Engg.	79	19	8
"	Electrical & Electronics Engg.	81	10	5
"	Electronics & Communication Engg.	55	13	7
"	Instrumentation & Control Engg.	28	15	6
"	Information Technology	13	8	4
"	Computer Engg.	28	10	5
2007	Mechanical Engg.	85	12	6
"	Electrical & Electronics Engg.	82	7	4
"	Electronics & Communication Engg.	55	2	1
"	Instrumentation & Control Engg.	13	10	5
"	Information Technology	23	15	9
"	Computer Engg.	26	10	5
2008	Mechanical Engg.	90	35	11
"	Electrical & Electronics Engg.	87	37	10
"	Electronics & Communication Engg.	61	32	15
"	Instrumentation & Control Engg.	28	10	4
"	Information Technology	27	13	8
"	Computer Engg.	26	19	7

19 (ii) Provide details of organizations, which visited the institution for placement during the last three years.

S.No.	Year	No. of Organizations	Name of the Organizations	Number of Students placed
1.	2006	3	HCL Infosystems, Hyderabad	5
			BK System, Chennai	6
			Titan , Hosur	4
2.	2007	3	Wind care , Coimbatore	6
			Larsen & Tourbo, Chennai	4
			M.M.Forgings,Trichy	6
3.	2008	14	Delphi Tvs,Chennai	4
			Ford Pvt. Ltd.,Chennai	7
			TVS Suzuki Company, Hosur	7
			Bharat Heavy Electricals Ltd., Trichy.	3
			Hitech Electronics,Trichy.	3
			A.R Systems,Coimbatore.	1
			HCL, Chennai.	1
			Tamilnadu Petroproducts Limited, Chennai.	1
			L & T , Chennai.	2
			Rane Power Steering, Trichy	1
			Enmars, Trichy	1
IDEA , Chennai	1			
DSM , Trichy	1			
Hyundai, Chennai	1			

20. Utilization status of grants received under various schemes of the AICTE (MODROB, Faculty development, IIPC etc during the last three years).

S.No	Name of the Scheme(s)	Grant sanctioned (Amount & Date)	Grant utilized	Whether utilization certificate submitted, if yes amount for which submitted	Major impact
--	--	--	--	--	--

21. Library facilities

(i) Profile of the library

S.No	Item	Status
A	Total area of the library (Sq. m.)	138.66
B	Seating capacity of the library (Numbers)	50
C	Xerox facility (Yes / No)	Yes
D	Working hours of library for existing Polytechnic Institution (Hrs)	7 Hrs
E	Additional working hours of library proposed for Second Shift of Polytechnic Institution (Hrs)	6 ½ Hrs 2.00 pm to 8.30 pm
F	Library Networking facility (Yes / No)	Yes
G	Usage data of the library (in terms of books issued to the faculty & students per month etc.) (Numbers)	Student - 10 days Staff - 1 month
H	Annual library budget (% of annual student fee collected)	Rs.2 Lakhs per year
I	Details of the librarian with qualification and pay scale	M.A , M.L.I.S 8220 8000-275-13500
J	Other special features of the library	Access in computer software (Lips.i.net)

21. (ii) Library Books & Journals for existing Polytechnic institution

S.No	Course(s)	Number of Books		Journals	
		Titles	Volumes	National	International
1.	MECHANICAL ENGG.	1445	1926	2	--
2.	ELECTRONICS & COMMUNICATION ENGG.	724	965	2	--
3.	COMPUTER ENGG.	723	964	1	--
4.	INFORMATION TECHNOLOGY	364	485	1	--
5.	ELECTRICAL & ELECTRONICS ENGG.	1443	1924	1	--
6.	INSTRUMENTATION & CONTROL ENGG.	363	484	--	--
7.	I YEAR & GENERAL	1242	1656	8	--
	Total	6304	8404	15	--

21. (iii) Details of additional library books and journals for the Second Shift of Polytechnic Institution (20% more books for each proposed course in the existing library are required to be added)

S.No	Course(s)	Numbers of Books		Journals	
		Titles	Volume	National	International
1.	MECHANICAL ENGG.	289	387	1	
2.	ELECTRICAL & ELECTRONICS ENGG.	288	433	1	
3.	ELECTRONICS & COMMUNICATION ENGG.	145	200	1	
4.	I YEAR	248	344	3	
	Total	970	1364	6	

ENCLOSURE – IX (Page No. 169-186)

22. Details of existing Laboratories & Workshops

S.No	Name of the Course	Name of the laboratory/workshop (as per the applicable Syllabus)	Total Area of lab/workshop (*)	List of Major equipments(*)
1.	HUMANITIES / SCIENCES & BASIC ENGG.	CHEMISTRY LAB	129.82	ENCLOSURE - X (Page .No 187-225)
2.	"	PHYSICS LAB	97.2	"
3.	"	COMMUNICATION SKILLS LAB	100.75	"
4.	"	WORKSHOP I	319.76	"
5.	MECHANICAL ENGG.	CAD/CAM LAB	138.28	"
6.	"	METROLOGY LAB	65.52	"
7.	"	STRENGTH OF MATERIALS LAB	84.77	"
8.	"	AUTOMOBILE LAB	188.49	"
9.	"	THERMAL ENGG. LAB	319.76	"
10.	"	FLUID MECHANICS LAB	155.88	"
11.	"	WORKSHOP II	319.76	"
12.	"	WORKSHOP III	319.76	"
13.	ELECTRICAL & ELECTRONICS ENGG.	MACHINES LAB	198.82	"
14.	"	POWER ELECTRONICS LAB	70.02	"
15.	"	CMEM LAB	66.78	"
16.	"	WIRING LAB	22.18	"
17.	ELECTRONICS & COMMUNICATION ENGG.	ELECTRONICS LAB I	100.75	"
18.	"	ELECTRONICS LAB II	100.75	"
19.	INSTRUMENTATION & CONTROL ENGG.	INSTRUMENTATION LAB	99.82	"
20.	COMPUTER ENGG. & INFORMATION TECHNOLOGY	COMPUTER CENTRE	297.33	"
21.	"	HARDWARE LAB	99.82	"

(*) Laboratories should be adequately equipped to accommodate 2nd shift of Polytechnic

23. Computer Facilities for the existing programme(s)

S.No	Particulars	Requirements as per Norms (1:4 all undergraduate UG Programmes and 1:2 for MBA/MCA/ PGDM/ PGDBM)		Availability	
1.	No of Computer terminals	214 (Terminal-Student Ratio)		226	
		1:3 for CSE & IT branches	1:7 for 1 st year & other branches		
2.	Hardware Specification	P4 or Equivalent Processor		P4 Processor with TFT Monitor	
3.	No of terminals on LAN/WAN	107 (50% of Total no. of terminals)		200	
4.	Relevant Legal Software	<u>System</u> 2	<u>Application</u> 8	<u>System</u> 4	<u>Application</u> 8
5.	Peripheral(s)/ Printers	1:10 (Printer: Computer Terminal Ratio)		1:8	
6.	Internet Accessibility (in kbps & hrs)	Bandwidth 510 Kbps, 24*7, 30nodes		Bandwidth 8 Mbps, 24*7, All nodes	

Whether the computer facilities are adequate & suitable for the existing programmes ? Yes No

24. Total Built – Up Area

1. Available Built up area per student : **11.9 sq.m**
 2. Total Built up Area for the existing programme(s) : **14984.37 Unit –sqm.**

Particulars	Area required as per norms	Building with RCC Roof	Building with Sheet Roof (if suitable for Educational Institution)	Total sanctioned	Total available Area (Sq.m)	Available Built up area per student
Instructional Area (Carpet Area)	7560	4645.54	2865.83	1260	7511.37	5.96
Administrative Area (Carpet Area)	1260	419.24	--	1260	419.24	0.34
Amenities (Carpet Area)	2520	2208	184.86	1260	2392.86	1.9
Circulation & Others	3402	4506.8	154.1	1260	4660.9	3.7
Sub total	14742	11779.58	3204.79	1260	14984.37	11.9

25. Instructional Area for the existing programme(s)

Particulars	Number of rooms		Carpet area of each room (Sq.m)	
	Requirement as per norms	Available in the institution	Requirement as per norms	Available in the Institution
Class Rooms	23	23	1380	2026.20
Tutorial Hall	3	3	99	193.03
Drawing Hall (*)	3	3	450	615.04
Computer Centre	2	2	240	297.33
Library	1	1	202	138.66
Laboratories & workshops	18	21	2640	2998.69
Total	50	53	5011	6268.95

(X) It is studio for Architecture / Planning & Applied Arts & Crafts

- ❖ Whether any academic activity is being carried out in the basement
If yes, give details. Yes No
- ❖ Whether a barrier free environment has been created in the building for Physically challenged persons. Yes No
- ❖ Whether the Classrooms, Tutorial hall, Drawing hall, Computer centre, Library, Laboratory and workshops are well equipped for the existing courses. Yes No

26. Land Availability

Unit : 26.08 Acres

Land Category <i>(Mega/Metro including State Capital/others)</i>	Land required As per Land Category	Total land available
OTHERS	10	26.08

- (a) Whether the said land is demarcated by fencing/ boundary wall for the institution *(Tick ✓ appropriate box)* Yes No
 - (b) Whether the land is contiguous *(Tick ✓ appropriate box)* Yes No
- If Not, Number of plots Distance between the plots (Sq.M)
- (c) Whether the surrounding of the institution is suitable for educational purpose. Yes No

27. **Availability of associated facilities:**

S.No.	Parameter	Availability	
1	All Weather Approach Road (cemented / kuchha)	Yes	
2	Potable Water Supply System (own bore well / local public utility)	Yes	
3	Electrical Generator	Yes	
4	Students' Canteen	Yes	
5	Students' Common Room (Boys / Girls)	Yes	
6	Hostel (If no hostel facility is available, whether arrangements have been made for boarding and lodging of students near to the institution, if yes mode of travel from the place of stay to the institution)	Boys	Yes
		Girls	Yes
7	Principal's Quarters	No	
8	Transport facility for day scholars	Yes	
9	Digital Library	No	
10	Quarters for Faculty	No	
11	Guest House	No	
12	Parking facility	Yes	
13	Medical facility (full time / part time)	Yes (full time)	
14	Insurance facility	Yes	
15	Telephone booths	Yes	
16	Gymnasium /indoor or outdoor stadium	Yes	
17	Rainwater-harvesting facilities	Yes	
18	Post office facility	Yes	
19	Bank facility	No	
20.	Reprographic facilities in the Institutions.	Yes	
21.	Barrier free environment for physically challenged for faculty/staff/visitors	No	

28. **Fee Structure of the existing Institution**

(Unit: Rs.)

S.No.	Category of fee	GET quota		Management quota	
		Fixed by the State Fee Committee	Being charged by the Institution	Fixed by the State Fee Committee	Being charged by the Institution
1.	Admission	--	--	--	--
2.	Tuition	5,500.00	5,500.00	18,200.00	18,200.00
3.	Diploma Examination Fees (2 Semesters)	710.00	710.00	710.00	710.00
4.	Hostel (Rent etc.) / year	--	3,500.00	--	3,500.00
5.	Laboratory	--	--	--	--
6.	Library	--	--	--	--
7.	Any other / Development fee per Annum	1,000.00	1,000.00	3,500.00	3,500.00
Total (for Hostel Students)		--	10,710.00	--	25,910.00
Total (for Day Scholar)		7,210.00	7,210.00	22,410.00	22,410.00

29. Financial Position of the Society /Trust

(i) Whether applicant has opened a bank account in the name of the Society/ Trust for the existing institution

Yes

No

(ii) Income & expenditure during the last financial year

S.No.	Income (Source wise)	Rs. (in lakhs)	Expenditure	Rs. (in lakhs)
1.	Grant of Central Government		A.) Fixed	
2.	Grant of State Government		• Building	94.00
3.	Grant of University Grants Commission		• Furniture	12.00
4.	Grant of Other Central/State Govt. Bodies		• Equipment	2.00
5.	Private Trust		• Computers.	2.00
6.	Donations		• Books & Magazines	4.00
7.	Student Fees	164.00	• Interest	1.00
8.	Internal Revenue Generation		• Deprecation	14.00
9.	Others (please specify)	36.00	• Others (please specify)	
			B) Operational	
			• Salaries (Faculty & Staff)	73.00
			• Maintenance	37.00
			• Others (Please specify)	
	Total	200.00		239.00

(iii) Details of Operational fund position (as on the date of submission of application)

S.No.	Name of Bank With Branch & Full Address	Account No.	Cash Balance (in lakhs)	FDR, if any (Excluding joint FDR submitted to AICTE)	Total Amount (in lakhs)
1.	Karur Vysya Bank Thillainagar, Trichy	673155	30.00	---	30.00
2.	ICICI Bank , Thillainagar , Trichy.	613401162898	0.08	---	0.08
3.	State Bank of India	10016590281	0.17	---	0.17
4.	Oriental Bank of commerce	13071031	0.16	---	0.16
5.	Karur Vysya Bank Thillainagar, Trichy	12621154225	0.38	---	0.38

30. Declaration of the Society /Trust/Applicant:

I/we, the undersigned, certify that:

- a) Existing Courses are being conducted as per norms, standards and guidelines of the AICTE.
- b) All the physical deficiencies stated in the last approval letter have been complied with.
- c) The AICTE pay scales (prevailing) are being paid to the faculty members.
- d) The admissions are made on merit and no capitation fee or donation of any kind is charged for admission.
- e) The teaching faculty has been recruited as per laid down norms/procedure of AICTE.
- f) The tuition and the other fee is being charged as prescribed by the Competent Authority.
- g) No new course has been started (since the last approval by AICTE) without prior approval of AICTE.
- h) The institution is not running any courses not approved by AICTE in the premises of the AICTE approved institution.
- i) The intake in any of the AICTE approved course has not been increased beyond the sanctioned intake, without prior approval of AICTE.
- j) The trust / society will abide by all the norms & standards prescribed by the AICTE for running the 2nd shift of Polytechnic Institution in the existing Polytechnic Institution.

I/We solemnly declare that no information has been withheld and all the information provided in this Application form is updated & correct. If any information is found to be incorrect or false, I/We understand that proposal shall be liable for rejection.

Date: 26.12.2008

Place: Kalamavur

- **Authorized Signatory
of the Society / Trust**
- **Name: P.VASUDEVAN**
- **Designation: PRINCIPAL**
- **Seal**

List of Annexures to be enclosed along with the application form for running Second Shift of Polytechnic Institution in an Existing Polytechnic Institution.

1. A **Resolution** showing the consent of all the members of Society / Trust for starting the Second Shift of Polytechnic Institution.
2. Proof of having submitted a copy of this application to the concerned **State Govt.**
3. The application fee of Rs. 50, 000/- through demand draft drawn in favour of Member Secretary, AICTE payable at New Delhi.
4. Bio data of the **Vice Principal** at the level of HOD or a Senior Lecturer with five years of experience to be appointed for the second shift of the Polytechnic Institution.
5. **Faculty:-**
 - Category I: Additional faculty appointed/ identified for running the second shift of Polytechnic Institution.**
 - i. Copy of advertisement
 - ii. Details of number of candidates applied and called for interview.
 - iii. Selection Committee minutes and recommendations.
 - iv. Approval by the Governing Body or board of governors.
 - v. One page bio-data of the appointed candidates.
 - vi. Appointment and consent/ joining letters of the appointed faculty.

Note: All the above documents should be in order as per the consolidated list (subject wise and hierarchy wise) placed at the top of the documents.

 - Category II: The faculty identified from the existing institution for second shift.**
 - i. One page bio –data of the existing faculty.
 - ii. Letter of consent for transfer from 1st shift to 2nd shift.
 - Category III:- Visiting faculty**
 - i. List of Visiting Faculty and their bio –data.
6. **Library facilities:-** Proof of purchase of 20% of additional books and journals.
7. Papers in – support of any change in Society (Sr. No. 10) or any Court case / Complaints (Sr. No. 11)of Application Form.
8. A copy of the yearly Compliance /Progress Report, Mandatory Disclosure / Return form submitted to State Govt. for extension of approval of existing Polytechnic Institution .

Acknowledgment

Date : 29.12.08

From

**The Advisor / Director
All India Council for Technical Education**

To ,

The Principal
SRINIVASA POLYTECHNIC COLLEGE,
Srinivasa Nagar, Kalamavur (Po),
Keeranur , Pudukottai DT.
Pin Code : 622 502.
Tamilnadu.

Sir,

This is to acknowledge receipt of your **Application form** for running second shift of Polytechnic Institution in an existing Polytechnic Institution for academic year 2009-10.

Your AICTE file no is _____(to be filled by AICTE).

Kindly quote your File No in all your future correspondence with AICTE.

Yours faithfully

(Advisor/Director)